

# **Rules**

of

## **The New Zealand Hockey Federation Incorporated**

(as amended to 30 April 2011)

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**1. Name**

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The name of the Society will be "The New Zealand Hockey Federation Incorporated".

**2. Interpretation**

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In these Rules, unless the context otherwise requires:

**Affiliated Association** means a Member of the Federation under Rule 6 known as an Affiliated Association;

**Aims** means the aims of the Federation listed in Rule 3;

**Amalgamated Association** means two or more affiliated men's and women's hockey associations which have amalgamated;

**Annual General Meeting** means the annual meeting held pursuant to Rule 12.2;

**Board** means the board of the Federation referred to in Rule 7;

**Board Member** means a person elected or appointed as a board member of the Federation;

**Chief Executive** means the chief executive of the Federation;

**Council** means any body as described in Rule 19;

**Federation** means The New Zealand Hockey Federation Incorporated;

**Federation Council** means the Federation Council referred to in Rule 13;

**F.I.H.** means the Fédération Internationale de Hockey;

**Member** means a member of the Federation pursuant to Rule 6;

**Objects** means the objects of the Federation listed in Rule 4;

**Officers** means those officers of the Federation elected pursuant to Rule 9;

**Rules** means these Rules, as amended from time to time;

**SDT** means the Sports Disputes Tribunal of New Zealand;

**Special General Meetings** means all meetings of the Federation other than Annual General Meetings;

**Umpires Council** means the New Zealand Hockey Umpires Council;

**Youth Council** means the New Zealand Hockey Federation Youth Council.

### **3. Aims**

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The Aims of the Federation are:

- (a) To offer the widest possible opportunities for all persons to participate in the game of hockey and to make hockey a readily accessible sport and recreational option for all;
- (b) To provide all participants with the opportunity to excel by developing their game to their chosen or actual potential;
- (c) To provide a healthy social environment for participants and others associated with the game of hockey.

### **4. Objects**

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The Objects of the Federation are:

- (a) To foster and encourage the development of the game of hockey throughout New Zealand for all persons;
- (b) To promote and support development programmes designed to further:
  - (i) Youth hockey catering for the needs of children throughout their school years;
  - (ii) Coaching at all levels;
  - (iii) Umpiring at all levels;
  - (iv) Recruitment, training and retention of administrators;
  - (v) Modified forms of hockey;
  - (vi) Facilities including playing surfaces, social and spectator facilities;
- (c) To promote hockey competition within New Zealand by:
  - (i) encouraging club competition;
  - (ii) fostering inter association matches;
  - (iii) controlling inter-districts matches for national leagues, national tournaments and other similar competitions;
- (d) To promote international competition and competitiveness by:
  - (i) providing national squads and teams with opportunities for build-up;
  - (ii) arranging and managing visits to New Zealand by overseas teams;
  - (iii) managing New Zealand representative teams and arranging competition for them in New Zealand and overseas;

- (e) To administer and implement the affairs and plans of the Federation in furtherance of its Objects.
- (f) To be the Court of Appeal as provided under Rule 27.

## **5. Powers of the Federation**

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### **5.1 Board's Powers**

Subject to the provisions of the Incorporated Societies Act 1908, the Federation by and through its Board, will have all such powers as may be reasonably necessary to enable it to carry out its Aims and Objects including the power to accept donations, gifts and legacies and to engage in promotional activities for the raising of funds for its Aims.

### **5.2 Board's Discretion**

The Board may at its absolute discretion be entitled at any time or from time to time to invest such parts of the capital or the income of the Federation in such manner as the Board sees fit.

### **5.3 Additional Powers**

The Federation by and through its Board will have the following additional powers:

- (a) to lend, borrow, raise or secure the payment of money in such manner as the Federation thinks fit;
- (b) to raise in such manner as the Federation thinks fit funds by subscriptions, levies, donations and other means;
- (c) to effect insurance, including insurance over property, employees and players;
- (d) to acquire by purchase, lease or grants any property or property rights and to manage, let, sell, exchange or otherwise deal with property of the Federation;
- (e) to do all such other things as are incidental or conducive to the attainment of the Objects and Aims.

## **6. Membership**

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### **6.1 Membership of Federation**

Membership of the Federation will be acquired by all existing members and all hockey associations which become Members pursuant to these Rules. Upon becoming a Member each Member will be known and referred to as an Affiliated Association;

### **6.2 Rules**

All Affiliated Associations will within two (2) years of becoming a Member review their rules and if necessary amend their rules to comply with these Rules.

### 6.3 Applications

All applications to become a Member will be on a written form supplied by the Board.

- (a) All new associations applying for membership, other than those referred to in Rule 6.1, must:
  - (i) make an application to the Chief Executive of the Federation;
  - (ii) supply the rules of that association for the approval of the Board;
  - (iii) supply the prescribed subscription fee;
  - (iv) be an incorporated Amalgamated Association except as provided in these Rules;
  - (v) have a minimum of one hundred (100) open grade players; and
  - (vi) submit details of the applicant's proposed boundaries;
- (b) After the application has been lodged with the Chief Executive and the Board has approved the applicant's rules, the applicant's membership may be proposed and seconded at an Annual General Meeting or Special General Meeting. The applicant will be elected as a Member by a simple majority of votes;
- (c) Upon the counting of votes the Chairperson will declare the result of the election and, if the applicant is elected, it will be a Member.

### 6.4 Agreement

Membership will operate as an agreement binding each Affiliated Association to abide by the Rules and regulations of the Federation, and to accept and enforce all its decisions.

### 6.5 Non-Member Associations

Affiliated Associations must not play any non-Member association without permission from the Board.

### 6.6 Resignation of Membership

Any Affiliated Association may resign from the Federation at any time upon notice in writing to the registered office and upon payment of all subscriptions or other moneys legally due to the Federation.

## 7. Board

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There will be a Board which will together with such committees as may from time to time be appointed under these Rules, be responsible for governing the affairs of the Federation.

## 8. Registered office

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The registered office of the Federation will be at Auckland or at such other place as agreed to at an Annual General or Special General Meeting.

## **9. Officers**

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### **9.1 Annual Election**

The Officers will be elected annually at the Annual General Meeting and consist of a Patron, President, a male Vice-President and a female Vice-President. The office of president will not be held for more than three (3) consecutive years by any one person.

### **9.2 Election Process**

The election of Officers will be as follows:

- (a) The election of Officers will be by secret ballot.
- (b) The nominee for each office gaining more than fifty per cent (50%) of the votes will be declared to be successful. Where no nominee gains more than fifty percent (50%) of the votes cast in the first ballot:
  - (i) the nominee gaining the lowest number of votes will be omitted from the remaining ballots; and
  - (ii) further ballots will be held between the remaining nominees in accordance with the provisions of this Rule 9.2(b),

until one nominee gains more than fifty percent (50%) of the votes.

## **10. Auditor**

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### **10.1 Appointment**

The accounts of the Federation will be audited by a chartered accountant, not being an Officer or delegate of the Federation, and who will be elected at each Annual General Meeting. The Board will have power to fill any temporary vacancy in the office of auditor.

### **10.2 Fees**

The auditor will be paid such fees as may be fixed from time to time by the Board.

### **10.3 Powers**

The auditor will have the power to call for the production of all books, papers and documents relating to the affairs of the Federation. The annual financial statements will be audited by the auditor and, if correct, certified in writing under his/her hand before they are submitted to the Annual General Meeting.

## **11. The Common Seal**

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The Board will provide for the safe custody of the common seal, which will be used only by the authority of the Board, and every instrument to which the common seal is affixed will be signed by a Board Member and will be countersigned by the Chief Executive or by a second Board Member or by some other person appointed by the Board Members to sign that instrument.

## **12. Meetings**

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### **12.1 Meetings of Federation**

The meetings held by the Federation will be the Annual General Meeting and Special General Meetings.

### **12.2 Annual General Meetings**

- (a) The Annual General Meeting will be held no later than 30 April in each year.
- (b) The business to be transacted will be:
  - (i) the consideration and adoption of the annual report;
  - (ii) the audited financial statements together with any amendments sanctioned by the meeting;
  - (iii) election of Officers and Board Members for the ensuing year; and
  - (iv) such other business as may be provided for in these Rules of which due notice has been given.

Subject to the unanimous agreement of those persons entitled to vote at the Annual General Meeting, further business not involving an alteration to the Rules may be dealt with at the Annual General Meeting, provided a quorum is present at all times during the meeting.

- (c) The timetable for the holding of an Annual General Meeting will be as follows:
  - (i) notification of the Annual General Meeting date and location will be made by the Federation not less than 14 weeks prior to the proposed date of the meeting including a request for remits and recommendations and nominations for Officers, Board Members, awards and Life Members, and notification of Association voting and delegate strength;
  - (ii) any remits or recommendations to be discussed at the Annual General Meeting or nominations for Officers, Board Members, awards or Life Members must reach the Chief Executive at least 49 days before the date of the Annual General Meeting;
  - (iii) remits, recommendations, and award nominations will be considered by the Board not less than 5 weeks prior to the date of the meeting;
  - (iv) formal notification of the business to be transacted at the meeting, namely the agenda, financial statements and annual report, remits and recommendations, and nominations will be sent out to Affiliated Associations not less than 4 weeks prior to the date of the meeting.
  - (v) In the event of insufficient nominations being received those nominated will be duly elected, and nominations for the remaining vacancies will be taken at the Annual General Meeting.
- (d) The President will be the Chairperson at the Annual General Meeting and Special General Meetings and in his or her absence a Vice-President. If no Vice-President is

present, the delegates of the Federation Council may elect one of their number to be chairperson of the meeting.

- (e) Except for the election of Officers and the Board Members, voting at the Annual General Meeting and Special General Meetings will be by show of hands, which will be conclusive on the declaration of the Chairperson, unless a vote by ballot be immediately demanded. The only persons eligible to vote at meetings of the Federation will be the Chairperson of the meeting (who will have a deliberative vote as well as a casting vote), the Officers, and delegates of the Federation Council.
- (f) The Chairperson of any meeting may, with the consent of the meeting, alter the order in which the business of the meeting is to be taken.
- (g) Any Annual General Meeting may be adjourned to such other time as the majority of votes may resolve. In the event of a quorum not being present within 60 minutes of the time for which the meeting was called, such delegates as are present, or if there is no delegate present, the Chairperson of the meeting may adjourn the meeting to such other time and place as may be decided, providing all Affiliated Associations are notified of the time and place such adjourned meeting will be held.
- (h) A quorum for any Annual or Special General Meeting will be delegates from not fewer than half the total number of Affiliated Associations.
- (i) No Affiliated Association will be entitled to vote at any Annual or Special General Meeting unless all moneys presently payable by that Affiliated Association to the Federation have been paid.
- (j) Notwithstanding anything contained in any of these Rules, any person who is a paid official of the Federation will not have a vote at any Annual or Special General Meeting of the Federation or at any meeting of the Board or on any committee of the Federation.
- (k) Not less than 28 days' written notice must be given to all Affiliated Associations of the Annual General Meeting and not less than 14 days written notice must be given of Special General Meetings. Each notice must state the date, place and business to be transacted at each meeting. Each notice will be given by sending the same in pre-paid letters by post addressed to the secretaries of Affiliated Associations and any notice so given will be deemed to have been received three (3) days after the date of posting.

### 12.3 **Special General Meeting**

Special General Meetings may be convened by the Board on its own initiative and / or will be convened by the Board, within four weeks of receipt of a request signed by not fewer than five (5) Affiliated Associations or their delegates setting out the objects of the proposed meeting. At such meetings a report of the Board on business transacted since any previous Annual General Meeting will be submitted. No Special General Meeting will be adjourned.

### **13. Federation Council**

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There will be a Federation Council which will consist of the delegates of Affiliated Associations, delegates of the Youth Council, delegates of the Umpires Council and the Officers. The written statement from an officer of any Affiliated Association to the effect that any person (who is not an Officer of the Federation, a Board Member or committee member) present at an Annual General Meeting or Special General Meeting represents that Affiliated Association will be accepted by the Chairperson as conclusive evidence of the appointment. Notification of each Affiliated Association's delegate will be in the hands of the Chief Executive at least 24 hours prior to any Federation meeting.

### **14. Voting and Delegate Entitlement**

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#### **14.1 Voting Entitlements**

The following will be the basis for delegate representation and voting entitlement of Affiliated Associations on the Federation Council at a meeting of the Federation.

- (a) For the previous year Affiliated Associations which have had:
  - (i) 100 or fewer registered open grade players will be entitled to two delegates and two votes at a meeting of the Federation;
  - (ii) over 100 and up to 500 registered open grade players, four delegates and four votes at a meeting of the Federation;
  - (iii) over 500 and up to 1,000 registered open grade players, six delegates and six votes at a meeting of the Federation;
  - (iv) over 1,000 registered open grade players, eight delegates and eight votes at a meeting of the Federation.
- (b) Eight delegates and votes will be the maximum entitlement.

#### **14.2 Open Grade Players**

For the purposes of Rule 14.1 of this Rule an open grade player is a male or female player not being a primary school child or secondary school child, playing under the control of a club of an Affiliated Association. Affiliated Associations will include all open grade players under the control of the sub-associations affiliated to them.

#### **14.3 Voting**

In the event of any Affiliated Association being required to vote on any question other than at a meeting of the Federation, such Affiliated Associations will exercise votes according to numerical strength as provided in this Rule.

#### 14.4 **Affiliated Associations**

- (a) Any one delegate may exercise all the votes to which his/her Affiliated Association is entitled;
- (b) An Affiliated Association may be represented by a separate delegate for each vote to which it is entitled.

#### 15. **Proxies**

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Delegates may be represented at any meeting of the Federation during their term of office, either in person or by written proxy, provided that no delegate may exercise a vote (or votes) for more than one Affiliated Association, either in person or by proxy;

#### 16. **Membership of the Board**

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##### 16.1 **Board**

The Board will consist of eight (8) persons (six (6) of whom, comprising three (3) men and three (3) women) will be elected at the Annual General Meeting by delegates of the Federation Council exercising their voting entitlement; and two (2) of whom will be appointed by the Board.

##### 16.2 **Election Criteria**

A nominee for the Board will be elected if that person gains more than fifty per cent 50% of the votes cast in a ballot

##### 16.3 **Election Process**

Where no nominee gains more than fifty per cent (50%) of the votes cast in the first ballot:

- (i) the nominee gaining the lowest number of votes will be omitted from the remaining ballots; and
- (ii) further ballots will be held between the remaining nominees in accordance with the above provisions of this Rule 16.3,

until one nominee gains more than fifty percent (50%) of the votes.

##### 16.4 **Multiple Vacancies**

Where there is more than one vacancy on the Board and one Board Member has been elected in accordance with the previous provisions, a further ballot will be held between the remaining nominees, including any nominees who were omitted from previous ballots under Rule 16.

##### 16.5 **Chairperson**

The Chairperson of the Board will be elected annually by a simple majority vote of Board Members.

**16.6 Appointed Board Members**

Two (2) members of the Board will be appointed by a simple majority vote of Board members and will hold office in accordance with rules 20 and 21.

**16.7 Additional Board Members**

The Board may co-opt one additional person to the Board during any one year. This appointment will terminate at the next Annual General Meeting.

**16.8 Quorum**

Five (5) members of the Board will form a quorum.

**17. Duties and Powers of the Board**

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The Board will:

- (a) Meet at least five (5) times annually A special meeting of the Board may be convened on the requisition of the Chairperson of the Board or three (3) Board Members.
- (b) Deal with future planning and development, and oversee the activities of the Chief Executive and his/her staff;
- (c) Appoint committees as required and fill vacancies on the same, with power to co-opt. Committees must act pursuant to the terms of reference detailed by the Board;
- (d) Define boundaries of Affiliated Associations and deal with boundary changes;
- (e) Invest and expend such funds of the Federation as the Board may consider necessary for carrying out the Aims and Objects;
- (f) Promote an image of hockey consistent with the Aims and Objects;
- (g) Appoint a Chief Executive and such other salaried persons as will be considered necessary and to dismiss or retire same as considered prudent;
- (h) Administer New Zealand hockey in New Zealand and internationally;
- (i) Constitute a Court of Appeal;
- (j) Have power to make by-laws and regulations governing hockey in New Zealand;
- (k) Administer the affairs of the Federation in accordance with the powers conferred by these Rules, and by any rules or resolutions passed by the Federation Council;
- (l) Have power to make rules for its own procedure, and such rules will be valid until revoked;
- (m) Allow the Chairperson to have a deliberative vote as well as a casting vote. Board Members will be entitled to one (1) vote and all matters will be decided by a majority of votes. Voting may be by voices or a show of hands and if desired by any Board Member it will be by ballot.

- (n) Determine in such manner as it will think fit, any case which in the opinion of the Board is not provided for in these Rules;
- (o) Keep minutes of its meetings;
- (p) Give notice of all Annual General or Special General Meetings;
- (q) Prepare a budget for every ensuing year which will be tabled at each Annual General Meeting;

## **18. Powers and Duties of Chief Executive**

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### **18.1 Powers and Duties**

The Chief Executive will be responsible to the Board and will be appointed under paragraph (g) of Rule 17. The powers and duties of the Chief Executive will be determined from time to time by the Board as the Board thinks fit.

### **18.2 Federation Property**

The Chief Executive will, if required by the Board hand over all books, papers and documents in his/her possession which are the property of the Federation to the Chairperson upon receiving one (1) day's prior notice in writing.

### **18.3 Instructions**

The Chief Executive will not be required to undertake any direction or instruction contrary to any provision contained in any act, statute or regulation.

## **19. Councils**

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- 19.1 The Federation formally recognised Councils as representing various groups of players and officials, who must belong to Affiliated Associations, with special interests best served outside the remit of the Associations.
- 19.2 A copy of the rules/terms of reference of the Council must be lodged with the Federation.
- 19.3 A Council must have the means of electing members pursuant to the rules of the Council.
- 19.4 All existing Councils are automatically recognised. Applications to form a new Council will be in writing to the Board.
- 19.5 The winding up of a Council will also be in writing to the Board.

## **20. Term of Office for Elected Board Members**

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### **20.1 Retirement**

Retirement from the Board will take place at the Annual General Meeting as follows:

- (a) at the AGM in 2007, those four Board members whose two year terms will be expiring will retire provided that where they have not served six (6) consecutive years, they may be eligible for re-election for two positions or appointment for two positions for one three year term, notwithstanding that they may, if elected, appointed or serve out their term, exceed six consecutive years service on the Board.
- (b) At the AGM in 2008, the other four Board members whose two year term will expire will retire provided that where they have not already served six consecutive years service they will be eligible for re-election for a three year term notwithstanding that if elected they may if they serve out their term, exceed more than six consecutive years service on the Board; and
- (c) At the AGM in 2009, no Board member will be required to retire; and
- (d) (i) at the AGM in 2010, those Board members elected or appointed at or immediately after the 2007 AGM will retire and, except as provided in paragraph (d) (ii), rule 20.3 will apply to the election and appointment of replacements.  
  
(ii) at the AGM in 2010, the Board Member who retires will be eligible for re-election through until the AGM in 2012 when the clause 20.3 will apply.
- (e) At each succeeding AGM, retirements will take place in accordance with the terms of this Constitution as Board Members' terms of appointment or election expire.

#### 20.2 **Re-election**

Except as provided in Rule 20.3, a retiring elected Board Member will be eligible for re-election.

#### 20.3 **Term**

Except as otherwise provided by these rules, every Board member will hold office for a term of three (3) years. Elected members will be eligible for re-election on the expiry of that term. An elected Board member may not serve on the Board for more than six (6) consecutive years unless otherwise provided for in this Constitution. An appointed Board member can only serve one (1) three year term as an appointed Board member but may stand for election at the completion of that three (3) year term provided that if elected, that Board member cannot serve on the Board for more than six (6) consecutive years. However, Board Members may serve a further term or terms after a retirement of one (1) year.

#### 20.4 **Continue in Office**

Notwithstanding anything to the contrary in these Rules every elected or appointed Board Member will, unless he or she sooner vacates his or her office under Rule 20.5, continue in office until his or her successor comes into office.

#### 20.5 **Vacancy**

The office of any elected or appointed Board Member will become vacant if the member:

- (a) becomes bankrupt; or
- (b) is convicted of any offence punishable by imprisonment for a term of two (2) years or more; or

- (c) is convicted of any offence punishable by imprisonment for a term of less than two (2) years and is sentenced to imprisonment for that offence; or
- (d) becomes the subject of a reception order within the meaning of the Mental Health Act 1969; or
- (e) becomes a protected person within the meaning of the Aged & Infirm Persons Protection Act 1912; or
- (f) resigns his/her office by notice in writing to the Federation; or
- (g) is absent without leave from two (2) consecutive meetings of the Board; or
- (h) dies.

#### 20.6 **Appointment**

When at any time the office of any Board Member becomes vacant pursuant to the preceding Rule 20.5, the vacancy will as soon as practicable be filled by appointment. Every person so appointed will be eligible for re-election or re-appointment as the case may be for the balance of the vacating board member's term at the next Annual General Meeting unless prohibited by these Rules.

### 21 **Term of Office for Appointed Board Members**

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#### 21.3 **Term**

Board Members appointed pursuant to rule 20.6 will hold office for up to one year ending at the next Annual General Meeting and:

- (a) where the vacancy was for an elected Board member, the person will be eligible for election; and
- (b) where the vacancy was for an appointed member, the person may be appointed by the Board for a further three year term.

#### 21.4 **Vacancy Filled**

Should a co-opted member vacate his/her office prior to completion of his/her term, the vacancy may be filled by the Board.

### 22 **Books of account**

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The Board will cause proper books of account to be kept in respect of all matters relating to the administration of the Federation and will prepare within sixty (60) days after the completion of each yearly period a financial statement for the period in readiness for the auditor and the Federation Council.

## **23 Finance**

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### **23.1 Funds**

The funds of the Federation will be in the control of the Board which will:

- (a) Have the power to delegate authority to the Chief Executive to incur liabilities and expend such funds as may be deemed necessary for the day-to-day organisation of the Federation so long as such expenditure is provided for within the budget approved by the Board;
- (b) Have control of the funds and property of the Federation and ensure that all monies received will be devoted solely to the Aims and Objects as set out in Rules 3 and 4.

### **23.2 Indemnity**

Each Board Member and Chief Executive will be indemnified by the Federation from and against any losses, damages, expenses or liabilities incurred in connection with any legal proceedings against him or her for any act or omission in his or her capacity as a Board Member or Chief Executive of the Federation.

### **23.3 Subscriptions, Fees and Levies**

All Affiliated Associations subscriptions, fees and levies imposed from time to time, must be paid by the following dates each year:

- (a) April - 10% of the total registration fee set annually by the Board;
- (b) May - 30% of the total registration fee set annually by the Board;
- (c) June - the balance owing on the total registration fee for the current year.

Any payments or outstanding balance not made by the due date will incur a 10% penalty.

### **23.4 Fees**

Affiliated Associations will be liable for the following fees set annually by the Board:

- (a) A subscription to the Federation;
- (b) A registration fee for all open grade players;
- (c) A registration fee for all primary and secondary school team players;
- (d) Such general levies as the Board may deem necessary.

### **23.5 CPI**

In striking levies, the Board will take account of the annual Consumer Price Index figure and may incorporate any increases into the levies for the ensuing year.

### 23.6 **Levies**

The Board will have the power, but only with the approval of the Federation Council, to impose such levies as it deems necessary from time to time in order to raise a special fund for a specific purpose. In assessing such levies players of primary and secondary school teams will be exempt from such levies.

### 23.7 **Suspension**

Any Affiliated Association whose subscription or other dues are not paid by 30 June each year, will be suspended unless in the opinion of the Board such action is not warranted by the circumstances. If suspension is carried out the Affiliated Association concerned will be suspended until such subscription or other dues are paid.

### 23.8 **Information**

- (a) Each Affiliate Association will, by 31 March in each year, forward to the Chief Executive Officer of the Federation the name and address of its secretary and a schedule of its affiliated clubs and sub-associations.
- (b) A copy of the Affiliated Association's Annual Report and financial statements will be forwarded to the Chief Executive of the Federation within one month after the Affiliated Association's annual general meeting. Failure to supply the Annual Report and financial statements will result in forfeiture of an Affiliated Association's voting entitlement at any succeeding meetings of the Federation until such time as the Annual Report and financial statements have been supplied.

### 23.9 **Confirmation of Playing Numbers**

- (a) Every Affiliated Association will forward to the Chief Executive of the Federation by 30 September in each year a certificate signed by its secretary confirming the numbers of teams and players who are members of clubs or organisations that are affiliated to the Affiliated Association and who compete in competitions run by the Association between April and September for that year ("the winter numbers") as stated in the Affiliated Associations Annual Report.
- (b) Every Affiliated Association will forward to the Chief Executive of the Federation by 31 March in each year a certificate signed by its secretary confirming the number of teams and players who played in competitions run by the Association between October and March of that year ("the summer numbers").
- (c) Registration fees payable to the Federation, detailed in 23.4 will be based on winter numbers of players supplied in accordance with paragraph 23.9(a).

### 23.10 **Financial Year**

The financial year of the Federation will end on 31 December in each year.

### 23.11 **Payment**

All funds of the Federation will be paid into a bank account to the credit of the Federation. Payment of accounts will be made by the Chief Executive. Cheques are to be signed by the Chief Executive and any Board Member nominated by the Board or one employed Federation staff member nominated by the Board.

## **24 Pecuniary Gain**

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### **24.1 No Pecuniary Gain**

No members of Affiliated Associations will derive any pecuniary gain, except as a salaried officer, from any property or operations of the Federation. "Pecuniary Gain" does not include the winning of trophies or prizes nor does it include prize money where such money is paid to Affiliated Associations or clubs.

### **24.2 Amateurism**

All members of the Affiliated Associations will observe the rule of amateurism as determined by the F.I.H.

## **25 Misconduct**

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### **25.1 Individual**

In all cases of misconduct by individual players, officials or teams under direct control of the Federation, the Board will hold an inquiry and impose such penalty as it deems suitable, and the ruling of the Board will be observed by each Affiliated Association.

### **25.2 Representative Matches**

In all cases of misconduct during representative matches between any Affiliated Associations, the Affiliated Association with whom the individual(s) concerned is registered will hold an inquiry and impose such penalty as it deems suitable. Both the other Affiliated Association involved in the match and the Federation will be informed of the decision taken.

### **25.3 Anti-Doping**

- (a) Without limiting Rules 25.1 and 25.2 and subject to rule 25.3(b), the rules of the New Zealand Hockey Federation (Inc) for anti-doping shall be the Sports Anti-Doping Rules made by Drug Free Sport New Zealand, and as amended from time to time.
- (b) Nothing in rule 25.3(a) is intended to replace or supersede any applicable rule of the FIH which may apply with respect to anti-doping matters provided the applicable rule of the international federation is consistent in all respects with the World Anti-Doping Code.
- (c) For avoidance of doubt, the Sports Anti-Doping Rules referred to in Rule 25.3(a), shall replace all existing anti-doping rules, policies, by-laws or regulations of the New Zealand Hockey Federation (Inc).
- (d) To the extent of any inconsistency between the Sports Anti-Doping Rules and any rule in this Constitution or any policy, regulation or by-law of the New Zealand Hockey Federation (Inc), the Sports Anti-Doping Rules shall apply.

## **26 Violation of Rules**

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Any Affiliated Association may be suspended from membership at the discretion of the Federation and will be liable to expulsion by a two thirds majority of votes recorded at a Special General Meeting for:

- (a) Disobeying any Rule or by-law of the Federation.
- (b) Failing to comply with any decision of the Federation or Board or permitting any club or individual under its jurisdiction to do so.

## **27 Disqualification**

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### **27.1 Investigation**

Should the Board have reason to believe that any Affiliated Association has failed to make full inquiries into any case of misconduct, or any other matter within such Affiliated Association's jurisdiction calculated to bring discredit upon the game of hockey, it will require the Affiliated Association concerned to complete the inquiry and failing compliance with such requests, it will be the duty of the Board to obtain evidence and take such action including imposing a penalty as it deems fit.

### **27.2 Penalty**

The term "penalty" includes any punishment imposed by the resolution of any Affiliated Association, or by the Federation in accordance with these Rules, and, so long as such penalty remains in force, any player, team, club or Affiliated Association, wilfully acting in defiance of the terms of such penalty, will be disqualified by the Board.

### **27.3 Disqualification**

In all cases where any Affiliated Association has passed a resolution suspending or disqualifying any player for more than three (3) playing days; or disqualifying any player, official, team or club, for any reason whatsoever, such resolution and the reasons therefore will be reported to the Chief Executive for the purpose of being made general in its application throughout the jurisdiction of this Federation. The Chief Executive will communicate such disqualification to all Affiliated Associations, and the disqualification will be observed by each Affiliated Association from the date of the receipt of the advice.

## **28 Appeal**

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### **28.1 Board to Rule**

The Board will furnish rulings to any Affiliated Association upon points of law or matters in dispute, when requested to do so by the secretary of an Affiliated Association. Pending decisions of any appeal all disqualifications accorded will be operative.

### **28.2 Court of Appeal**

The Board will be a Court of Appeal for every Affiliated Association on all questions affecting the interpretation of the laws of the game, provided that a further appeal may, if the applicant so desires, be made to the International Hockey Rules Board of the F.I.H. through the Federation. Any appeal whatsoever will be made within fourteen (14) days of the Court of Appeal's decision, and will be accompanied by a deposit of \$500 to be forfeited should the final Court of Appeal so decide. An appeal will also lie, subject to the conditions as to notice and deposit hereinbefore mentioned, to the Court of Appeal from Affiliated Associations on questions other than those affecting the interpretation of the laws of the game, and, in any such last-mentioned case the decision of the Court of Appeal will be final.

### 28.3 **Other Sports**

In the event of any association, union, league, club, player, official, member or spectator of any sport in New Zealand being disqualified, it will not be lawful for any Affiliated Association to admit into membership such association, union, league, club, player, official, member or spectator without the special permission of the Board.

## 29 **Alteration of Rules**

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### 29.1 **Rules**

This Federation will affiliate with the FIH and will adopt the rules of hockey as fixed from time to time by that body. Any new or amended or trial rule, however, will have no effect in New Zealand until authorised by the Board of the New Zealand Hockey Federation and all the Affiliated Associations have been advised of its adoption.

### 29.2 **Alteration**

The Rules of the Federation will be altered, amended, rescinded or substituted only at an Annual General or Special General Meeting pursuant to a resolution carried by not less than two-thirds of the votes recorded at such meeting. Notice of intention to move such alteration, amendment, rescission or substitution must be given to the Chief Executive of this Federation at least four (4) weeks prior to a Special General Meeting, and six (6) weeks prior to an Annual General Meeting.

## 30 **Sovereignty of the Sport of Hockey**

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30.1 The game of hockey, its rules for all categories of games, outdoors and indoors, and administration are owned by the F.I.H. The Federation, being an affiliated member of the F.I.H has the delegated authority to ensure that this ownership is not abused.

30.2 The Federation and its Members as described in Rule 6, Life Members, as described in Rule 32, and Councils, as described in Rule 19, are to ensure that no hockey, nor any form of hybrid hockey not formally recognised as such, is played in their areas of responsibility without the prior written approval of the Affiliated Association in whose region the proposed game, or tournament, might be played, unless already sanctioned by the Federation.

## 31 **Sports Disputes Tribunal of New Zealand (SDT)**

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31.1 The Federation recognises and will conform with the Terms of Reference of the SDT, established under the Sports and Recreation Act 2002. Disputes within its jurisdiction include:

- a. allegations of doping;
- b. appeals against non-selection to a New Zealand representative squad or team;
- c. any other matters of national significance.

- 31.2 Members, and their players and officials have the right to appeal under these categories, and can of course be investigated.
- 31.3 Copies of the Terms of Reference of the SDT and its appeal procedures are available from the Federation.
- 31.4 The SDT must be seen as clearly different from Rule 28 Appeal.

## 32. **Awards**

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### 32.1 **Life Members**

Any past or present member of any Affiliated Association of the Federation may be elected a life member of the Federation. That person will be proposed by an Affiliated Association or a Board Member, have the unanimous approval of the Board and be elected at an Annual General Meeting of the Federation. The election will be by ballot at which the nominee must receive at least seventy five per cent (75%) of the votes cast. Life membership will only be considered for special services rendered to New Zealand hockey and not for any monetary consideration. The Federation will provide each life member with a suitable medallion. Nominations must reach the Chief Executive not later than 49 days prior to the Annual General Meeting in each year.

### 32.2 **Service Awards**

Service awards will be announced at Annual General Meetings for outstanding service to Affiliated Associations. Conditions of the award will be:

- (a) A length of service to hockey in one of the following categories:
  - (i) Between fifteen (15) and nineteen (19) years of service to hockey – Bronze Award.
  - (ii) Between twenty (20) and twenty four (24) years service to hockey – Silver Award.
  - (iii) For twenty five (25) or more years service to hockey – Gold Award.
- (b) Service can be in any area of the sport, i.e. administrator, member of the committee, or helper in any capacity;
- (c) Nomination(s) are to be made by the management committee of an Affiliated Association, and, together with citation(s), must reach the Chief Executive not later than 49 days prior to the Annual General Meeting in each year;
- (d) All nominations will be considered by the Board, and the granting of a Service Award will be at the sole discretion of the Board;
- (e) The service badges will be announced and awarded at the Annual General Meeting of the Federation.

### 32.3 **Pakistan Trophy**

The winner of the Pakistan Trophy will be announced at the Annual General Meeting for the most recent outstanding contribution to the administration of hockey. Conditions of the award will be:

- (a) Nomination(s) are to be made by the management committee of an Affiliated Association, and, together with citation(s), must reach the Chief Executive not later than 49 days prior to the Annual General Meeting in each year;
- (b) All nominations will be considered by the Board, and the granting of the Pakistan Trophy will be at the sole discretion of the Board.

### **33. Winding up of Federation**

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The affairs of the Federation may be wound up upon a resolution of a majority of votes recorded at a Special General Meeting called for the purpose, provided that a second Special General Meeting is held at least 30 days after the first meeting to pass a resolution by simple majority confirming the earlier decision to wind up the Federation. The assets of the Federation will then be realised, and after meeting all liabilities the residual funds will be paid into such organisation or organisations as may be determined by resolution of the delegates at such Special General Meeting at which it was resolved to wind up the Federation. No individual, whether associated with a member organisation or not, may participate in any surplus arising on a winding up.