



JOB DESCRIPTION – Hockey Director

1 February 2009

Reports to: Chief Executive Officer
Location: Head Office, 40 Roma Rd, Mt Roskill, Auckland
Date established: February 2009

Hockey New Zealand

Vision: *Hockey is the sport that New Zealanders love to play, participate in and support*

Purpose: *To provide the environment and infrastructure to allow players, coaches, umpires, administrators, sponsors and fans of all ages to experience the fun and thrill of hockey at all levels of the game from primary school to the Olympics through:*

- *Progressive and professional leadership*
 - *Exciting competitions*
 - *Winning performances*
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Position overview: To lead and manage the personnel, programmes and activities associated with the playing, coaching, umpiring and development of the game of hockey from grass roots level through to success on the international stage.

Main Objectives:

To ensure hockey has:

- the structure, culture and personnel that deliver a world class Hockey programme for players, coaches and umpires
- the development frameworks/pathways for coaches, umpires and players which provide for them to achieve to their potential

Key tasks:

Strategic Management

- Responsible for the development and implementation of the HP Plan.
- Ensure Hockey New Zealand's key strategies for High Performance are implemented and monitored.
- Ensure Hockey New Zealand's key strategies for Coaching, Development and Participation are developed, implemented and monitored.
- Responsible for the development and effective delivery of the Support Services Plan .

- Drive the development of the national teams' International campaign plans with the National Coaches and monitoring of their implementation.
- Lead the development and implementation of all national coaching and development programmes and activities with the Development Manager.
- Responsible for the communication of information to all the relevant stakeholders.

Financial

- Manage and monitor the budgets of all staff within the Hockey Director's responsibilities

Competition, training camps and preparation

- Oversee the successful arrangements for national team selections, tours, tournaments and training camps with the National Team Administrator.
- Ensure the successful arrangement for all talent identification and development activities.
- Drive the development of Talent ID systems and processes.
- Ensure appointment of appropriate Talent ID and communication of appropriate criteria.

Support services

- Manage and co-ordinate the carding system in conjunction with the NZ Academy of Sport and the National Teams Administrator.
- Monitor and evaluate the use of sport science and sport medicine services in conjunction with the National Coaches and the Support Services Manager.

Personnel

- Identify and prescribe the roles and responsibilities of all personnel in the playing, coaching, umpiring and development of and participation in hockey.
- Co-ordinate induction programmes upon entry for all HP personnel.

Monitoring and evaluation

- Manage the reviews of all events and personnel in the HP programmes.
- Coordinate the reviews of all events and personnel in the Coaching and Development programmes.
- Manage the implementation of recommendations from reviews
- Report as required to the CEO

Person specifications

- 1. High performance knowledge/background**
- 2. Hockey background (preferred)**
- 3. Programme planning and management**
- 4. Communication and leadership**
- 5. People management skills**
- 6. Strategic planning.**



PROPOSED MANAGEMENT STRUCTURE

