

Memorandum

Date: 28th May 2010
To: Secondary Schools
From: Nicola Connell, Tournament and Events Manager
RE: National Secondary School Tournament Allocations

1. Allocations

Thank you for your application. Please find enclosed a copy of the allocations for the 2010 National Secondary School Hockey Tournaments.

2. Tournament Contacts

The name of each tournament contact (hosting Association) is on the back of the allocation form. From now on please contact the tournament contact for any further information you may require regarding the tournament you are participating in.

3. Withdrawing From Tournament

If you withdraw from your tournament, please immediately advise Hockey NZ in writing as well as the tournament contact. Any withdrawals after 5 July 2010 will result in the team's entry fee and entry bond being forfeited.

4. Team Registration Forms

The team registration form is to be completed online by **6 August 2010**. Please follow the instructions below:

- Go to www.hockeynz.co.nz and click on 'Events & Tournaments'
- Via the search engine, locate the tournament your team is attending and then click on the 'Read more' link
- Click on 'Register Now' and then input the appropriate details
- Once you have completed your online team registration form, you will need to agree to the terms before clicking 'Register'. (If you cannot complete all fields i.e. if you don't have other team management or if some contacts are unavailable, just input N/A, TBC, - etc.)
- Once you have registered, a confirmation email will be sent to the 'Contact Email' you inputted. Attached to this confirmation email will be a copy of your completed Team Registration form. **Please print and/or save a copy of this form.**
- This form is to be signed by the principal (not more than 1 week before tournament) and handed in at the Tournament Briefing.

N.B. If there are changes to your team registration after you submit it online, please update the form (that was attached to your confirmation email) and send a copy to nicola.connell@hockeynz.co.nz.

We are pleased to acknowledge the support of:



New Zealand Hockey Federation (Inc.)

Eden Business Park, Eden 4, Ground Floor, 14 Normanby Rd, Mt Eden 1024 · PO Box 67088, Mt Eden, Auckland 1349
Phone: (09) 630 2932 · Fax: (09) 630 2954 · Email: support@hockeynz.co.nz · Internet: www.hockeynz.co.nz

5 Player Registrations

The maximum number of players you may register for this tournament is 16. If, for instance, you register 16 players and take only 14 players with you to the tournament and you experience injuries you are able to call on the remaining two registered players.

6. Bonds

A reminder that the \$100 entry bond that was included in your entry fees will be used to off-set turf fees. If the turf fees are more than \$100, the host Association will invoice your school for the balance owing.

The umpires bond will be returned following the tournament, to those schools that provided an umpire. This refund will be sent to the school.

7. First Aid Contribution

Each participating team may be required to contribute up to \$100 GST incl. for the provision of first aid at the tournament. The host Association will invoice your school for this cost.

8. Tournament Rules

Secondary School Tournament Rules are available from the Hockey NZ website www.hockeynz.co.nz (see 'Events & Tournaments' then 'Tournament Manual'). Please ensure you read and familiarise yourself with these rules. The tournaments will be run according to these rules.

Please note that Hockey NZ adopts the New Zealand Secondary School Sports Council's (NZSSSC) policy on 'Students New to a School'. A school team eligible to compete in the National Secondary School Hockey Tournaments must not exceed the quota of three students new to the school over the past two years, 2 of which may be overseas or non-resident students. Students who start their attendance in Year 9 and below and those in the first two years above the entry level for a school (e.g. girls admitted at Year 12 to a school that admits only boys below Year 12) are exempt the quota. Students who transfer from one NZ school to another are also exempt the quota if both principals agree that an exemption should be granted and the principal of the entry school has written confirmation of this agreement from the exit school's principal. For further clarification please see www.nzsssc.org.nz.

Please also note that Year 8 students are eligible to participate in the 4th tier and mixed tournaments only.

9. Hockey NZ Code of Conduct

The Hockey NZ Code of Conduct is applicable to all Hockey NZ tournaments. A copy is available from the Hockey NZ website www.hockeynz.co.nz (see Tournament Manual).

Good luck with your tournament in 2010.

Kind regards



Nicola Connell
Tournament and Events Manager